

Decision Maker: **Development Control Committee**

Date: **9th June 2015**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MINOR AMENDMENTS TO THE SCHEME OF DELEGATION**

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 At each annual meeting of the Council a Scheme of Delegation to Officers is received and approved which authorises officers to act on behalf of the Council. An important chapter in the Scheme deals with delegations from the Leader and from this Committee to the Chief Planner. These have been reviewed and some minor changes are proposed to clarify the scheme and bring it up to date.
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2. **RECOMMENDATIONS**

That the proposed minor amendments to Development Control Committee delegations be approved and referred to Council for inclusion in the Scheme of Delegation.

Corporate Policy

1. Policy Status: N/A.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 Revenue Budget
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Staff

1. Number of staff (current and additional): 7.39 fte
 2. If from existing staff resources, number of staff hours: None
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. This report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Scheme of Delegation to Officers sets out formal delegation of various powers to the Council's chief officers and their staff, and forms part of the Council's Constitution (Appendix 10). The Scheme is updated for approval at the Council's annual meeting each year, although under the Local Government and Public Involvement in Health Act 2007 any executive powers delegated to officers have to be delegated not by the Council, but by the Leader of the Council, and it is open to the Leader to table changes to the executive scheme. The executive or non-executive origin of each delegation in the scheme is reflected in a column which indicates whether each individual delegation derives from the Leader or from Council, or both.
- 3.2 The Scheme of Delegation to Officers was updated at the Council's annual meeting on 13th May 2015. The delegations relating specifically to this Committee and the running of the Planning Division have now been reviewed and modified where necessary, removing errors, duplication and unnecessary wording and bringing all terminology up to date. All the proposed amendments are non-executive matters and it is recommended that this Committee confirms these minor amendments and refers them to full Council for incorporation into the Scheme. The new wording is highlighted in italics in Appendix 1.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Scheme of Delegation as approved by Council on 13 th May 2015